

CSP Student Physio Society Sponsorship

Application Guidelines AUTUMN 2023

Societies can apply for up to **£450** (exclusive of VAT). Amounts will be awarded on an 'as needed' basis. Only one application per academic year will be accepted.

Timing: Societies can apply for funding up until 31 December 2023. If your society successfully applied for sponsorship in the first three months of 2023, your application will be reviewed in early January 2024. The funding must be used within the calendar year that the sponsorship is paid.

What activities will the CSP fund? The CSP will consider applications that promote CPD such as workshops and conferences. Monies will not be considered for purely social activities or those associated with the normal running of societies, such as administrative costs.

We would also welcome students from different universities working together so more students can benefit from the funding, including students from universities without a physio society.

What information do I need to include in the application? You will need to provide a brief description of the activities that you wish to put the funding towards. This could be a one-off activity, such as a conference, or a series (such as a programme of workshops) or a variety of activities. 50-150 words will suffice.

The review process: Applications will be reviewed by the CSP to assess whether the amount requested is appropriate.

Schedule

- The application process will open in Autumn 2023 and close on 31 December 2023.
- Notification of outcomes will normally be emailed within 10 working days. If the society has already received funding in relation to an application made earlier in the calendar year. In that case the application will be considered at the start of January 2024.

Successful applicants will be asked to return a signed agreement and arrange an invoice for the approved amount. On receipt of these documents, the funds will normally be paid within 15 working days. If your society has not had CSP funding previously, your Students' Union may need to complete our New Supplier form so we can create an account on our finance system and enable payments to be made.

Eligibility

- Student-led physiotherapy societies must be Students' Union affiliated to apply for individual sponsorship. This is because Students' Unions have the required bank accounts and can receive the funds on behalf of the societies.
- Any society that received sponsorship in the previous year must complete an online report to tell us about how they used their sponsorship funding. Further applications cannot be considered until this report is received. (<https://forms.office.com/r/83qRHhJdHQ>)

Submit your application

Please go to: <https://forms.office.com/e/T3RCkpzFKm>

Please note that submitting an application does not guarantee that funding will be granted. As funds are limited, applications are assessed on an 'as needed' basis. Please request ***the amount you need*** as early as possible.